

## Request for Proposal (RFP) Bike Crossings for Charles River Esplanade Entrances

### SUMMARY

The Charles River Esplanade's eight footbridge entrances carry nearly 3 million visitors over Storow Drive and into Boston's 64-acre riverfront park every year. The Esplanade Association, in partnership with the Department of Conservation & Recreation (DCR), seeks proposals to install bikeway crossings and new safety signage at two of the Esplanade's footbridge entrances, which cross Back Street at Dartmouth Street and at Fairfield Street. The goal of this project is to help vehicles, neighbors, and park visitors slow down and look out for one another. See Exhibit A for conceptual sketches.

### ORGANIZATIONAL BACKGROUND

The Esplanade Association is a community-supported nonprofit organization that works to revitalize and enhance the Charles River Esplanade, sustain its natural green space, and build community by providing educational, cultural, and recreational programs for everyone. Working in collaboration with DCR, the Esplanade Association is dedicated to improving the experiences of the millions of annual visitors who enjoy Boston's iconic riverside park. To learn more visit: [esplanade.org](http://esplanade.org).



## PROJECT SCOPE

We seek proposals from pavement marking companies that include the following tasks:

- Existing conditions review via site walk (see Exhibit B for pictures)
- Material / product recommendations for permanent roadway marking paint and safety signage
- Itemized cost estimate
- Project schedule
- Schematic plans
- Permitting and approvals support
  - **Note:** Back Street and Fairfield Street are private ways maintained by abutting property owners. Dartmouth Street at the intersection of Back Street is under the care, custody and control of DCR. The Esplanade Association will share contractor-provided Schematic Plans with abutters and with DCR for review and approval. DCR or City of Boston permits may still be needed for Construction Access.
- Removal of existing markings / signage
- Site preparation and installation of permanent painted bikeways and safety signage at the (2) designated locations

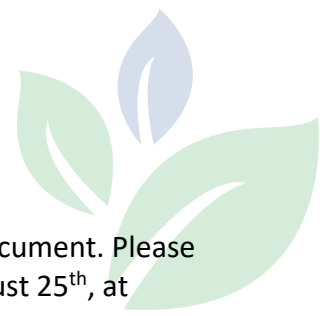
## TIMELINE

- August 1 – August 25, 2023: RFP open
- August 28 – September 8, 2023: Proposal reviews, contractor selection, and Notice to Proceed.
- Our aim is to have the project completed before the end of CY 2023.

## EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

- Relevant experience in similar pavement painting projects, particularly in urban or park settings.
- Demonstrated capability to remove existing paint effectively and apply permanent paint and signage with durability and longevity.
- Quality of proposed materials and their suitability for the unique conditions of these bikeway crossings.
- Proposed timeline and ability to meet the project deadlines.
- Cost-effectiveness and value for the proposed services.



## PROPOSAL SUBMISSION

Proposals sent via email are preferred and should be attached as one PDF document. Please submit proposals to Rachel Surette, Operations Coordinator, by 5pm on August 25<sup>th</sup>, at [rsurette@esplanade.org](mailto:rsurette@esplanade.org)

To support proposals, informational site walks can be scheduled for the week of August 21<sup>st</sup>. To request and schedule an informational site walk, please e-mail Rachel by **August 18<sup>th</sup>**.

We anticipate selecting a firm by September 8, 2023. For any questions, please feel free to reach out to Rachel above.

## GENERAL CONTRACT PROVISIONS

The selected consultant shall provide EA with the following documentation:

- Draft contract or service agreement
- Form W-9
- Certificate of Insurance evidencing coverage. See Exhibit C for coverage requirements.

Thank you for your consideration.  
See you on the Esplanade!

Rachel  
***Rachel Surette** (She/Her)*  
*Operations Coordinator*  
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Exhibit A: Design Concepts





## Exhibit B: Current Conditions of Back Street



### Dartmouth St Footbridge



### Fairfield St Footbridge



## Exhibit C: Certificate of Insurance

*See additional attachment*

